



**Shadow Integrated Care System Board – Extraordinary Meeting**

**1 April 2019**

**15:30 – 16:30**

**Rufford Suite, County Hall**

**DRAFT MINUTES**

**Present:**

<b>ICS Board members</b>	<b>ORGANISATION</b>
Amanda Sullivan	Accountable Officer, Nottinghamshire CCGs
David Pearson	ICS Chair
Eric Morton	Chair, Nottingham University Hospitals NHS Trust
John Brewin	Chief Executive, Nottinghamshire Healthcare NHS FT
John Doddy	Councillor and Chair of the Nottinghamshire Health and Well Being Board, Nottinghamshire County Council
Richard Mitchell	Chief Executive, Sherwood Forest Hospitals NHS FT
Stuart Wallace	Councillor and Chair of the Adult Social Care and Health Committee, Nottinghamshire County Council
Tracy Taylor	Chief Executive, Nottingham University Hospitals Trust
Wendy Saviour	Managing Director, Nottinghamshire ICS

**In Attendance:**

Alex Ball	Director of Communications and Engagement, Nottinghamshire ICS
Andy Haynes	Clinical Director, Nottinghamshire ICS
Elaine Moss	Chief Nurse, Nottinghamshire CCGs and ICS
Gavin Lunn	Clinical Lead from Mid Nottinghamshire Clinical Chair, Mansfield and Ashfield CCG
Helen Pledger	Finance Director, Nottinghamshire ICS
Joanna Cooper	Assistant Director, Nottinghamshire ICS
Nicole Atkinson	Clinical Lead from Greater Nottingham Clinical Chair, Nottingham West CCG
Tom Diamond	Director of Strategy, Nottinghamshire ICS

**Apologies:**

Anthony May	Chief Executive, Nottinghamshire County Council
Dean Fathers	Chair, Nottinghamshire Healthcare NHS FT
Jon Towler	Lay Member, Nottinghamshire CCGs
Richard Stratton	Clinical Lead from Greater Nottingham GP, Belvoir Health Group
Thilan Bartholomeuz	Clinical Lead from Mid Nottinghamshire Clinical Chair, Newark and Sherwood CCG
John MacDonald	Chair, Sherwood Forest Hospitals NHS FT



## 1. Welcome and introductions

DP welcomed colleagues to the meeting.

Apologies received as noted above.

## 2. Conflicts of Interest

No conflicts of interest in relation to items on the agenda were declared.

## 3. 2019/20 System Operational Plan and Overview

HP introduced the circulated papers and key messages. HP iterated that 2019/20 has been a challenging planning round for all ICS partners with a number of issues prior to organisations plan submission on 4 April, and system plan submission on 11 April, still to be resolved.

### *System control total*

NHS England and Improvement regional escalation process in place for the Greater Nottingham part of the ICS, this is in relation to the delivery of the control total, contract agreement and QIPP and CIP plans. Following the escalation meeting on the 21<sup>st</sup> March, the system received a letter from NHS England and Improvement requiring further information and confirmation of what will be submitted in the 4<sup>th</sup> April plan submissions. A response has been agreed and submitted by the ICS.

The agreement of the 2019/20 contract between Nottingham University Hospitals (NUH) and Greater Nottingham CCGs has resolved the contract triangulation gap. Following this agreement NUH are developing a plan to meet the required organisational total, this includes discussions with NHS England and Improvement on capital and MRET funding.

Therefore, the system is expecting to submit an operational plan in line with the system control total of £67.7 million in year deficit (before provider sustainability funding, financial recovery fund and marginal rate emergency threshold).

The national ICS Financial Framework is to be published shortly and will outline the incentive scheme. Once published, HP will produce options for the Board to consider at a future meeting.

### *Contracts*

There are a number of contracts not yet agreed with actions underway this week to agree a final position.

EMAS contract is in mediation, this is being taken forward by the lead commissioner (Derbyshire CCG).



The Nottingham and Nottinghamshire  
Integrated Care System



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### *Transformation Plan*

Latest position is that the do nothing gap is £145 million (5.2%). The ICS Planning Group meets on 2 April to review the latest ICP Transformational Plans.

Latest QIPP and CIP plan opportunities are outlined in the circulated paper. Significant risk identified with unidentified schemes (14.9%) and schemes identified as high risk (33.0%).

Work is ongoing across the system to continue to develop and strengthen ICP Transformational Plans, existing schemes need to be rapidly developed to implementation stage and further plans need to be identified to meet the do nothing challenge. Organisational leads to ensure that opportunities are being fully exploited to contribute to the delivery of system plans by end of April.

The ICP Transformational Plans continued to be reviewed weekly by the ICS Planning Group, including the level of savings identified, position on contract negotiations and risk assessment.

### *Activity and Capacity Plan*

Activity and capacity plans developed jointly with a fully aligned do nothing position. Key remaining issue to address is the alignment of the activity reductions in relation to transformational schemes.

### *Operational performance*

Operational performance queries have been addressed in latest iteration of the plan..

The NUH A&E trajectory is to be approved by the Greater Nottingham A&E Delivery Board 2 April prior to submission as part of the NUH organisational plan.

### *Narrative document*

Draft narrative overview circulated. Further work to take place to add an additional section on health inequalities, and to strengthen links to the estates strategy.

The Board queried whether further information was available on PSF and Transformation Funding and considered the possibility of making the best use of available funding to support system development. HP confirmed that this would be issued as part of the national ICS Financial Framework.

Further opportunities for efficiencies to be identified and discussed at the Financial Sustainability Group meeting in April. This will include comparing the latest ICP Transformational Plans to the ICS Opportunities pack and a focus on back office opportunities. Work is underway to develop priorities and options as part of the five-year plan and will be completed by the end of July.



JB and AS raised that system opportunities need to be developed to fully realise opportunities across organisations. Discussions are taking place within ICPs to progress this work. To be discussed at the Financial Sustainability Group meeting on in April, with an overview provided to the ICS Board on 9 May 2019.

The Board requested that opportunities be identified and developed in granular detail in order for the Board to make early decisions when needed and allow sufficient time for opportunities to be realised.

The ICS Board agreed to delegate the sign off of the system operational plan and system operational plan overview submission on the 11 April to the ICS Chair, ICS Managing Director and ICS Finance Director. HP to produce an updated pack for the ICS Board and circulate with the draft narrative overview on 10 April for final review by the Board. HP to highlight any significant amendments from the discussion at the ICS Board meeting 1 April.

**ACTIONS:**

**HP** to produce an overview of the national ICS Financial Framework and options for the Board to consider at a future meeting.

**Organisational leads** to ensure that CIP / QIPP opportunities are being fully exploited to contribute to the delivery of system plans by end of April.

**HP** to provide the Board with an update at the 9 May meeting on system opportunities considered at the Financial Sustainability Group.

**HP** to produce an updated pack for the ICS Board and circulate with the draft narrative plan on 10 April for final opportunity for the Board members to review to submission on 11 April.

**Time and place of next meeting:**

**11 April, 2019**

**09:00 – 12:00**

**Rufford Suite, County Hall**



### ICS Board membership

Role	John Brewin	Dean Fathers	Richard Mitchell	John Macdonald	Tracy Taylor	Eric Morton	Amanda Sullivan	Anthony May	Stuart Wallace	John Dobby	Wendy Saviour	David Pearson	Jon Towler	Not represented at this meeting
ICS Chair												X		
Chief Executive Nottinghamshire Healthcare NHS FT	X													
Chair or nominee Nottinghamshire Healthcare NHS FT														X
Chief Executive Sherwood Forest NHS FT			X											
Chair or nominee Sherwood Forest NHS FT														X
Chief Executive Nottingham University Hospitals NHS Trust					X									X
Chair or nominee Nottingham University Hospitals NHS Trust						X								
Chief/Accountable Officer, CCGs							X							
CCG Chair														X
EMAS Chief Executive														X
Nottinghamshire County Council CEO or nominee														X
Nottinghamshire County Council elected member									X	X				
NHSE/I representative											X			



**In attendance:**

	Wendy Saviour	Helen Pledger	Alex Ball	Richard Mitchell	Nicole Atkinson	Gavin Lunn	Andy Haynes	Elaine Moss	Not represented at this meeting
ICS Managing Director	X								
The ICP lead from Greater Nottingham ICP									X
The ICP lead from Mid Nottinghamshire ICP				X					
Two clinical leads from Greater Nottingham ICP with one to represent primary care providers					X				
Two clinical leads from Mid Nottinghamshire ICP with one to represent primary care providers						X			
ICS Officer - finance director lead		X							
ICS Officer - Clinical director							X		
ICS Officer - Nursing/Quality director								X	
ICS Officer – Public Health Director									X
ICS Officer - Director of Communications and Engagement			X						